# **UNIVERSITY GRANTS COMMISSION** AUDITED UTILIZATION CERTIFICATE

Certified that an amount of Rs.6,40,000/-( Six Lakh Forty Thousand Only) has been received from WRO, UGC vide letter No. F.No. No.F.17-31/13(WRO dated 14/03/2014 out of which an amount of Rs. 4,47,467/- (Four lakh Forty Seven thousand Four Hundred Sixty Seven only) has been utilized for General Development Assistance - XII Plan and in accordance with the terms & Conditions laid down by the Commission.

If as a result of check or audit objection same irregularity is noticed at a later stage action will be taken to refund the sanctioned amount.

Principal

Smt. R.R.Patel Mahila Arts &

Commerce College, Rajkot

HGPV & CO.

**Chartered Accountant** 

CA Harshit Ganatra (Partner)

Mem No. 130583

PLACE: RAJKOT

DATE : 27-11-2017

#### UNIVERSITY GRANTS COMMISSION

#### ACCESSION CERTIFICATE

Books & Journals (April-2014 to September -2017)

It is certified that the General Development Assistance grant of Rs. 6,40,000/- total (Rupee Six lakh Forty Thousand only) sanctioned to Smt. R.R.Patel Mahila Arts & Commerce College Rajkot by the university Grant Commission vide its sanction letter no. No.F.17-31/13/ (WRO) dated 14/03/2014, has been utilized for the purchase of Books and Journals and the same have been accessioned and noted in the Accession Register from Accession no. 8245 to 8513 being maintained by the college library. The last accession number prior to the utilization of these grants for books & Journals purchased are from 7350 to 8244.

Mahila a

Principal
Smt. P. P. Patal Mahila

Smt. R.R.Patel Mahila Arts & Commerce College, Rajkot

For, HGPV & CO.

Chartered Accountant

CA Harshit Ganatra

(Partner) Mem No. 130583

FRN: 129465W

Librarian

Smt. R.R.Patel Mahila Arts Commerce College, Rajkot

## UTILIZATION CERTIFICATE

UTILIZATION CERTIFICATE FOR THE YEAR 2017-18 in respect of recurring/non-recurring.

### GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

- 1. Name of the Scheme: General Development Assistance
- 2. Whether recurring or non-recurring grants: Grant-in-aid-General , Grant-in-aid-creation of Capital Assets
- 3. Grants position of the beginning of the Financial Year (2017-18)

(i) Cash in hand/Bank:

2,03,233/-

(ii) Unadjusted advances

(iii) Total

2, 03,233/-

4. Details of grants received, expenditure incurred and closing balances: (Actual)

Unspent Balance s of Grants received years (figure as at sl. No. 3(iii)	Interest earned thereon	Interest deposited back to the Government	Grant rec	eived di year	uring the	Total Available funds (1+2- 3+4)	Expenditur e incurred	Closing Balance (5-6)
1	2	3		4		5	6	7
			Sanction	Date	Amount			
2017-18								
2,03,233						2,03,233	10,700	1,92,533

### Component wise utilization of grants

Grant-in	-aid-General	Grants-in-aid-Salary		aid-creation tal Assets	Total
2014-15	59,678	1035 256	2014-15	1,49,804	4,47,467
2015-16	21,725		2015-16	55,960	
2016-17	1,24,600		2016-17	25,000	
2017-18	10,700		2017-18		
	=2,16,703		Total ₹	2,30,764	

Details of grants position at the end of year (2017-18) September 2017

(i) Cash in hand/Bank

:- 1,92,533/-

(ii) Unadjusted advances

:-

(iii) Total

:- 1,92,533/-

(P.T.O.)

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (Including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designed auditors. The figures above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievement of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no tractions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned I clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under General **Development Assistance Grants.**
- (viii) The utilization of the fund resulted in outcomes given as annexure-II duly enclosed (to be formulated by the Ministry / Development concerned as per their requirements/specification.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed as Annexure –II ( to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Mahila

Date: 27-11-2017 Place: Rajkot

Principal

Smt. R.R.Patel Mahila Arts

Commerce College, Rajkot

For, HGPV & CO.

Chartered Accountant

CA Harshit Ganatra

#### **UGC-WRO**

## **Statement Of Income & Expenditure**

Audited statement of Income & Expenditure in respect of General Development Assistance - XII Plan approved by the UGC vide letter no. F.17-31/13/(WRO) dated 14/03/2014

Sr.	Income	Rs.	Expenditure(Head-	Non-	Recurring
No			Wise)	Recurring(Ca	Grant(Genr
				pital Assets-	al-31) Rs.
				35)Rs.	
1.	Grants from UGC	6,40,000/-	1)Books & Journals	1,16,098/-	
2.	Grants From State Govt		2)Equipment	65,600/-	
3.	College Contribution		3)Instrumentation	37,261/-	(58,750/-
			Maintainace		
4.	Internal sources, if nay		4)Improvement of	11,805/-	
			Existing Premises		
5.	Interest earned, if any	-	5) Competence		<b>1</b> 42,203/-
			Buil.Initiatives in College		
6.	Others, if any		6)Cultural Activites		
			7)Education Innovation		/
			8)Filed work-Study		42,000/-
			Tours		4
			9)Extension Activities		25,000/-
			10)Improvement of		
			facilities in existing		
			premises-common		
			room and toilet facilities		
			for women		
			11)Establishment of day		
			care centre in college		
			12)Human Right Duties		
			Education		-
			13) Career Counseling		48,750/-
			Cell		
			14)ICT in Education		
			Unsent balance, If any	2,17,236/-	-24,703/-
	Total	6,40,000/-		4,48,000/-	1,92,000/-
	Grand Total	(Capital Assest 3	35 + Genral 31)	6,40,	000/-

S-V-M

Smt. R.R.Patel Mahila Arts

Commerce College, Rajkot

PLACE: RAJKOT DATE: 27-11-17 For HGPV & CO.

Chartered Accountant

CA Harshit Ganatra

(Partner)

#### ASSETS CERTIFICATE

#### (Equipment)

It is certified that inventories of permanent or semi-permanent assets created / acquired wholly or mainly out of the grant vide sanction letter No. F.17-31/13/(WRO) dated 14/03/2014 given by the University Grants Commission For **GENERAL DEVELOPMENT ASSISTANCE** are being maintained in the prescribed from and are being kept up to date

### Equipment:

SI.No.	Name of the Item	Quantity	Bill no. Date &Name of the Firm	Amount (Rs.)	Justification/Utility
1	Canon DIGI IXUS-145 Black	01	F 1888, 20-08-14, Boss Color Lab	6,800/-	Keep memory of educational program And related other activities regarding students program.
2	University Exam Software	01	11, 02-09-14, Sun Software	5,000/-	Update admin program for better performance
3	VGA Splitter	10 20	1/36, 20-06-15, Konark Computer Rajkot	12,750/-	For better power point presentation for the students as well as teachers
4	VGA Cable CCTV Surveillance system Dahua CCTV DVR	02	1/75, 05-10-15, Konark Computer Rajkot	41,050/-	Online observation of exam conducted by Saurashtra university.
	Dunius de l'Esta	65,600/-			

S-J-M
Principal

Smt. R.R.Patel Mahila Arts &

Commerce College, Rajkot

For, HGPV & CO.

Chartered Accountant

CA Harshit Ganatra (Partner)

## UGC (WRO), Pune

### **Head-wise Brief Report**

Vide sanction letter No. F.17-31/13/(WRO) dated 14/03/2014 sanctioned to Smt.R.R.Patel Mahila Arts & Com.College – Rajkot (Gujarat)

### 1. Instrumentation Maintainace Facility (Head 35 & 31)

Sr.No.	Name of the person, if applicable	Details/Purpo se/Item	Bill No/Date, Name of frim, if any	Amount (Rs.)	Rate/Period/Date	Justification/Utility
1.		R.O.System Repairing	R 33 , 04/06/14, H2O Scientific	37,261/-	2014-15	R.O.System Repairing With Spare Part
2.	-	Maintenance Contract	KC/S-85 , 18/07/14, Konark Computers	3,500/-	2014-15	Half Yearly Maintenance Contract For April 2014 to September 2014
3	-	VGA/HDMI Chip Replaced	KC/S-84 , 18/07/14, Konark Computers	2,900/-	2014-15	Acer Laptop External VGA/HDMI Chip Replaced
4	-	DDR3 2GB RAM	29 , 08/05/14, Konark Computers	1,500/-	2014-15	DDR3 2GB RAM: FSB REPLACED
5		REPAIRING	R-1217 , 20/09/14, Hindustan Electrotekniks	1,550/-	2014-15	SOUND SYSTEM REPAIRING
6	-	REPAIRING	279 , 23/09/14, Patel Electrotekniks	500/-	2014-15	BITA MICKS REPAIRING
7		REPAIRING	KC/S-147 ,19/12/14, Konark Computers	625/-	2014-15	Toner Refilling , Evis USB Key Board Repairing
8		HDD 500GB	75 , 24/11/14, Konark Computers	3,400/-	2014-15	HDD 500GB TOSHIBA REPLACED
9	***	Maintenance Contract	KC/S-138 , 01/12/14 Konark Computers	3,500/-	2014-15	Half Yearly Maintenance Contract For Oct.2014 to March 2015
10		Sumsung Printer REPAIRING	KC/S-019 , 28/04/15, Konark Computers	400/-	2015-16	Samsung Printer Toner Refill and Repairing

		Cartinge	KC/S-030, 06/05/15,	250/-	2015-16	Canon Printer Toner Refill and Repairing
11		Refilling	Konark Computers			and the state of t
12		Charging Jack	KC/S-031,06/05/15,	1,200/-	2015-16	Asus Laptop Charging Jack Repairing
12		Repairing	Konark Computers			Canon Printer Toner Refill and Repairing
13		Cartinge	KC/S-050, 12/06/15,	250/-	2015-16	Canon Printer Toller Kellir and Kepairing
		Refilling	Konark Computers		2015 16	No of 13 Computer system Format &
14		Computer	KC/S65,20/06/15,	2,600/-	2015-16	Repairing
	system	Konark Computers				
		Repairing	WO IS SA 25 IOS IAS	3,500/-	2015-16	Half Yearly Maintenance Contract For April
15		Maintenance	KC/S-64 , 25/06/15, Konark Computers	3,300/-	2013 10	2015 to Sep. 2015
		Contract	KC/S-94, 29/07/15,	250/-	2015-16	Canon Printer Toner Refill and Repairing
16		Cartinge	Kc/3-94 , 29/07/13, Konark Computers	230/		
-	1	Refilling	42, 11/07/15, Konark	2,375/-	2015-16	VGA Splitter , VGA Cable ,Sound 3.5
17			Computers			Amplifier Jack
18	18	Chip Reset	KC/S80 , 11/07/15,	500/-	2015-16	Samsung ML1666 Chip Reset
10		Citing Notes	Konark Computers			area and a second paralising
19		Projector	R-491, 31/12/15,	6,900/-	2015-16	NEC Projector Service And Repairing
		REPAIRING	Contact Ele.Pvt.Ltd		2017.10	Half Yearly Maintenance Contract For
20		Maintenance	KC/S-202 ,08/01/16,	3,500/-	2015-16	Oct.2015 to March. 2016
		Contract	Konark Computers	2 500/	2016-17	Half Yearly Maintenance Contract For Apr
21		Maintenance	SER-60 , 05/07/16,	3,500/-	2010-17	2016 to Sep.2016
		Contract	Konark Computers	550/-	2016-17	Printer Toner Refill and Repairing
22		Cartinge	SER-59 , 05/07/16, Konark Computers	330/-	2010 17	
		Refilling Virus Software	KCR-39, 22/06/16,	900/-	2016-17	Installation Virus Software Escan Security
23	-	Virus Software	Konark Computers	300/		
24		Repair &	SER-143 , 30/11/16,	400/-	2016-17	Repair & Service Desktop
24		Service	Konark Computers			
		Desktop				Ontract For On
25		Maintenance	SER-142, 30/11/16,	3,500/-	2016-17	Half Yearly Maintenance Contract For Oc 2016 to March.2017
23		Contract	Konark Computers			2016 to Warch.2017

	Total		96,011/-		
34	 Cartinge Refilling	SER-56 , 30/06/17, Konark Computers	250/-	2017-18	Printer Cartinge Refilling
33	 Maintenance Contract	SER-53 , 30/06/17, Konark Computers	7,000/-	2017-18	Annual Maintenance Contract for April 201 to March 2018
32	 Cartinge Refilling	SER-45 , 29/06/17, Konark Computers	250/-	2017-18	HP Printer Cartinge Refilling
31	 Virus Software	KCR-54, 28/06/17, Konark Computers	1,000/-	2017-18	Installation Virus Software Escan Security
30	 Cartinge Refilling	SER-44, 28/06/17, Konark Computers	250/-	2017-18	Canon Cartinge Refilling
29	 Motherboard Bios Chip Replaced	SER-35 , 13/06/17, Konark Computers	450/-	2017-18	Motherboard Bios Chip Replaced Repair & Service Desktop
28	 Printer REPAIRING	SER-29 , 27/05/17, Konark Computers	500/-	2017-18	Canon Cartinge Refilling and Drum
27	 Printer REPAIRING	SER-27 , 24/05/17, Konark Computers	400/-	2017-18	Repair & Service Printer
26	 Repair & Service Desktop	SER-01, 02/04/17, Konark Computers	600/-	2017-18	Repair & Service Desktop

## 2. Improvement of existing premises (Head 35 & 31)

Sr.No.	Name of the person, if applicable	Details/Purpo se/Item	Bill No/Date, Name of frim,if any	Amount (Rs.)	Rate/Period/Date	Justification/Utility
1.			00113 , 29/01/15, Sangeeta Audio	<b>√</b> 3,240/-	2014-15	Live videos recording charge for Gujarat visarat jata lokgeeto

		Electronics			
2.	 Electric spair parts	Pvt.Ltd 01/19-20 , 05/02/15, Perfect	8,565/-	2014-15	Electric spair parts for repairing within college campus

## 3. Competence Buil.Initiatives in College (Head 35 & 31)

Sr.No.	Name of the person, if applicable	Details/Purpo se/Item	Bill No/Date, Name of frim,if any	Amount (Rs.)	Rate/Period/Date	Justification/Utillity
1.	Paresh M.Tank	training program/ workshop	41 , 26/06/14	4,000/-	2014-15	To arrange teacher training program/workshop in IT skills and Use of Technology in classroom
2.	Omesh Tank	training program/ workshop	40 , 26/06/14	4,600/-	2014-15	To arrange teacher training program/workshop in IT skills and Use of Technology in classroom
3	Pradip Jobanputra	Seminar	49,03/07/14	500/-	2014-15	Thelesemea Awareness Seminar
4		KHADI MATERIAL	5495 , 31/07/14, Mahavir Sales Corpo	700/-	2014-15	KHADI MATERIAL FOR HADYCRAFT
5	Sagar Bhut	MATERIAL	80 , 02/08/14	560/-	2014-15	Rakhadi , Rangoli,Drowing Competition Exp
6	Bashant Pandey	Yog Sibir	81,08/08/14	5,000/-	2014-15	Being Paid to Yog Trainer Dt.21/07/14 to Dt.26/07/14 YOG Shibir
7	***	Sports Equipment	63/6240 , 25/08/14, Capital Sports	7,833/-	2014-15	Volleyball, Badminton racket, shutter clock, skipping rope
8		Sports Equipment	63/6241 , 25/08/14, Capital Sports	2,100/-	2014-15	Badminton racket

		Total		42,203/-		
14		stage and Mandap	687 , 10/01/15, Ashish Mandap Service	3,210/-	2014-15	Gujarat na visaratajata lokgeeto, stage and Mandap
13		Transportatio n	140 , 20/09/14, Varjraj Tours & Travels	3,000/-	2014-15	Transportation for participating in Kho- Kho inter college competition ,Amareli
12		Transportatio n	139 , 20/09/14, Varjraj Tours & Travels	3,000/-	2014-15	Transportation for participating in Kabbadi inter college competition Jetpur dist. Rajkot
11		Transportatio n	136 , 19/09/14, Varjraj Tours & Travels	3,000/-	2014-15	Transportation for participating in Kabbadi inter college competition ,Jetpur dist. Rajkot
10	Bhavnaben Parekh	inter college competition	102 , 01/09/14	4,100/-	2014-15	Entry fees, food expenses, and other charges for participating in volleyball inter college competition
9	Kuldeep Bhati	Transportatio n	101,01/09/14	600/-	2014-15	Transportation for participating in volleyball inter college competition Sau. Uni. Rajkot

## 4. Filed work-Study Tours (Head 35 & 31)

Sr.No.	Name of the person, if applicable	Details/Purpo se/Item	Bill No/Date, Name of frim,if any	Amount (Rs.)	Rate/Period/Date	
1.		Psychology Study Tours	185 , 12/01/17,Varjraj Tours & Travels	12,000/-	2016-17	Psychology: Mental retared hospital : Study Tours

Total				42,000/-		
4.	***	Gujrati Study Tours	193 , 10/02/17 , Varjraj Tours & Travels	12,000/-	2016-17	Gujrati :rural Uni. , introduced to DARSHAK thoughts, his library, his fami living: Study Tours
3.		Histroy Study Tours	190 , 30/01/17, Varjraj Tours & Travels	9,000/-	2016-17	History: Historic place Girnar Dungar, Ashok Shilalekh, Baudha Gufa at Junagadh: Study Tours
2.	-	Sociology Study Tours	191 , 30/01/17, Varjraj Tours & Travels	9,000/-	2016-17	Sociology: Vrudhaashram, welknown temple of Kagwad,: Study Tours

## 5. Extension Activities (Head 35 & 31)

Sr.No.	Name of the person, if applicable	Details/Purpo se/Item	Bill No/Date, Name of frim,if any	Amount (Rs.)	Rate/Period/Date	Justification/Utillity
1.	Indiraben Gohil	Training Program	70 , 06/09/16	12,000/-	2016-17	Dt.01/07/16 to Dt.31/07/16 , Dt.01/08/16 to Dt.31/08/16 Training Program on Drawing, Sketching, Cutting & Sewing, Hand Embroidery , Machine Embroidery
2.	Indiraben Gohil	Training Program	173,06/03/17	13,000/-	2016-17	Dt.01/11/16 to Dt.31/11/16 , Dt.03/02/17 to Dt.03/03/17 Training Program on Drawing, Sketching, Cutting & Sewing, Hand Embroidery , Machine Embroidery
Total				25,000/-		

# 6. Career Counseling Cell (Head 35 & 31)

Sr.No.	Name of the person, if applicable	Details/Purpo se/Item	Bill No/Date, Name of frim,if any	Amount (Rs.)	Rate/Period/Date	Justification/Utillity
1.	Manjibhai Dhaduk	Program/guid ance lectures	163 , 01/03/17	48,750/-	2016-17	Dt.26/12/16 to Dt.28/02/16 Program/guidance lectures for the betterment of the English language as a subject for female college 65 students from rural areas.
	Total			48,750/-		

S.V.M Principal

Smt. R.R.Patel Mahila Arts &

Commerce College, Rajkot

For, HGPV & CO.

Chartered Accountant

CA Harshit Ganatra (Partner)